

Four Mile Fire Protection District Board Meeting

Date: February 17,2021

Board Member attendees: **(P)** Lindy Luksch, President; **(P)** Steve Witcher, Treasure; **(P)** Jason Feagin, Secretary; **(P)** Ken Bay, Director; **(P)** Randy Bruggink, Director

Non- voting Board member: **(P)** Jay Teague, Chief; **(P)** Tori Capaci, Bookkeeper
(P-Present, A- Absent)

Call to Order: The meeting was called to order at **19:00** by, Lindy Luksch, President.

Previous Minutes:

- The previous minutes from were approved without corrections. There was no discussion. Steve Witcher made a motion to Approve, 2nd by Ken Bay There was no discussion. Minutes Approved unanimously.

Treasurer's Report:

- January Revenue:
 - Total Tax Revenue \$17,884.31
 - Specific Ownership Tax Revenue \$2,011.56
 - Total Income \$21,159.78
 - Traffic Accident income \$394.68
- January Donations:
 - Total Donations \$800.00
 - YTD Donations \$800.00
 - Under YTD Budget \$21,400.00
 - 2021 Donation Budget \$22,200.00
- January Expenses:
 - Total Expenses \$20,428.47
 - Total YTD Expenses \$20,428.47
 - Total YTD Budget Expenses \$474,293.88
 - Annual Contingency Fund \$140,000.00
- January Income:
 - Total Income was \$731.31
 - YTD Income \$731.31
 - 2021 Income Budget -\$192,326.88
 - 2021 budgeted income loss without contingency fund -\$52,326.88
 - YTD Tax Revenue \$19895.87
 - 2021 Tax Revenue Budget \$246,167.00
- January Colorado Trust:
 - Interest Earned \$7.93

- Current Bank Balances:
 - Total \$149,080.09
- Total Assets, Liabilities and Equity:
 - Totals Assets \$729,564.83
 - Total Liabilities \$266,499.78
 - Total Equity \$463,065.05
- Randy Bruggink made a motion to approve the January Financials, 2nd by Ken Bay, no further discussion. December Financials Approved Unanimously.

Old Business:

- Missing Receipts:
 - Most of the missing receipts have been tracked down.
 - Continue giving receipts to Chief.

New Business:

Ratification (01-2021) of additional week off for Chief:

- Chief received his annual review on Monday. At the time we presented him with one additional week of vacation that he must use before 12/31/2021.
- Steve Witcher made a motion to ratify the additional week of vacation previously approved by the Board by email, 2nd by Randy Bruggink, no further discussion, approved unanimously.

Discussion of Guidelines vs Policies & Procedures:

- Guidelines are preferred over Procedures.
- Guidelines are in development.
- Randy Bruggink made a motion to approve the development and use of Guidelines for the department, 2nd by Ken Bay, no further discussion, approved unanimously.

Special Districts:

- Request that we write a letter supporting two bills for covid funds. Need to get as many signatures as possible in support.
- Steve Witcher will write the letters and bring them to the station for signatures.

Craft Sale:

- We will be hosting a craft sale hopefully May 22nd, weather permitting.

Chief's Report:

- Radio issues in Teller County, Dispatch can't hear us. They are working on fixing the issue.
- Awards ceremony Saturday at 1 pm.
- Lindy already touched on the Craft Show.
- Wildland Academy coming up in March 20th through 27th, 40hour Certification.
- Propane Fire training coming up with Tallahassee Fire.
- Colorado Burn Trailer will be back in April.
- We had Ice Rescue training last Saturday.
- Submitted a FEMA grant for the Assistance to Firefighters Grant. We did this as a regional grant for the county. Grant is for \$2M worth in needed radio equipment.
- Working on another FEMA Grant, deadline is April.

- Four Mile Fire now has its own FEMA Host ID. We can now apply for non-regional FEMA grants as well.
- Started a community welcoming initiative, looking at putting signs at the entrance to every subdivision. Signs will show the current Fire conditions. Subdivisions have been offered the opportunity to purchase a sign indicating fire ban level. We would like to get signs purchased and installed as quickly as possible due to current fire conditions. It may say “Welcome to High Chateau..... or the current fire level in Four Mile Fire is....”. In addition, the Fire dept. will install and maintain signs.
- Chief will be attending the Coffee with the Sheriff event on March 3rd.
- CCME has formed their own Wildland Committee, they are working to become a Firewise community.
- County wide chipper program in progress. Purchased an industrial chipper that will be rotated though out the county, each district will get the trailer for approximately 50 days.
- Officially made switch to the New Medical Director for Teller County, Dr. Hurtado.
- Dr. Hurtado visited station, reviewed our ambulance and is ready to sign off on our intercept approval.
- Dr. Hurtado also signed off some other changes we have been waiting on approval for.
- Newmont Mine made a donation for \$1500 to Four Mile Fire.
- New development going in towards Cripple Creek, helped get approvals for roads.
- Owner of new development has offered to buy a new truck for Four Mile.
- Chief asked for board approval to purchase a new washing machine for the turnout/ bunker gear. Cost of the specialized washer is about \$4500.
 - Steve Witcher made a motion to approve the purchase, 2nd by Ken Bay. No further discussion, approved unanimously.

Captain Lopez EMS Report:

- Amy Kaliski starts EMT training next month, utilizing free class in Manitou.
- FMES, Inc. will be making a donation to Manitou. Since this is a free class.
- Grants:
 - 2022 EMS Grant in and has received it preliminary stamps of Approval.
 - 2021 Grant for QCPR Dummies should be complete within next 6 weeks.
- Thanks to Greg Noah, we may finally have the parts to hook up the suction in the QRV!
- In the near future will be adding a class for anyone that will be driving the QRV with a patient and anyone working in the back with a patient while in motion.

Captain Pitts Report:

- No report – Not in attendance

Shop Foreman’s Randy Bruggink Report:

- Did some repairs on the Ambulance
- Measured for rubber mats for back of Brush trucks.

Captain Benavidez Report:

- Received E-31 back last week. We have gone over everything and it is all in working condition.
- B-32 almost back up and running, few more minor fixes. Should be back in service in about 1-2 weeks.
- E-88 we got started and running, should have back in operation soon.

FMES Inc. Updates:

- Calendar of planned Inc. Events sent to Chief. Chief noted no conflicts.
- All of Inc's events are planned for this year, we will be getting those events posted.
- Most events are community events, but we will still put out the boot for donations, but don't expect any money for the event.
- If fire needs a specific fundraiser Inc. is open to organizing those events.
- Question posed about possible Raffle: Captain Lope stated that Inc will not be hosting a raffle. Inc may look at an online fundraiser instead.

Donations:

- Received \$800 in donations for January.
 - Nora & Frank Orfanello
 - David Jenkins

Correspondence:

- None

General Questions:

- Question regarding paying for CE (Continuing Education). Captain Lopez explain that really is no need since so many trainings are free. We may look at rewarding volunteers with special trainings by paying for an event.

Public Comment:

- None

Meeting Adjourned at: 19:58