

Four Mile Fire Protection District Board Meeting

Date: 12/15/2021

Board Member attendees: **(P)** Lindy Luksch, President; **(A)** Steve Witcher, Treasure; **(A)** Ken Bay, Director; **(P)** Randy Bruggink, Director

Non- voting Board member: **(P)** Jay Teague, Chief; **(P)** Tori Capaci, Bookkeeper
(P-Present, A- Absent)

Call to Order: The meeting was called to order at **19:01** by, Lindy Luksch, President. Ken Bay on vacation

Previous Minutes:

- The previous minutes from were approved without corrections. There was no discussion. Steve Witcher made a motion to Approve, 2nd by Randy Bruggink. There was no discussion. Minutes Approved unanimously.

Treasurer's Report:

- November Revenue:
 - Total Tax Revenue \$3,199.11
 - Specific Ownership Tax \$ _____
- November Donations:
 - Total Donations \$254.66
 - YTD Donations \$14,784.78
 - Under YTD Budget \$ _____
 - 2021 Donation Budget \$22,200.00
- November Expenses:
 - Total Expenses \$20,306.37
 - Total YTD Expenses \$290,771.59
 - Total YTD Budget Expenses \$474,293.88
 - Annual Contingency Fund \$ _____
- November Income:
 - Total Income was \$19,468.44
 - YTD Income \$303,501.17
 - YTD Tax Revenue \$234,229.70
 - 2021 Tax Revenue Budget \$246,167.00
 - Annual Budget for a loss of \$192,326.88
- November Interest Earned:
 - Colorado Trust Interest Earned \$2.58
 - Bank of the San Juan's \$0.00
- Current Bank Balances:
 - Total \$209,540.50

- Total Assets, Liabilities and Equity:
 - Totals Assets \$855,829.26
 - Total Liabilities \$268,751.82
 - Total Equity \$587,077.44
- Randy Bruggink made a motion to approve the November Financials, 2nd by Steve Witcher, no further discussion. November Financials Approved Unanimously.
- Received Certification Evaluation from Teller County Assessor and readjusted the budget based on this document. This budget is the final that will be sent to DOLA.

Resolution calling for Adoption of 2022 Budget was read. Randy Bruggink made a motion to approve, 2nd by Steve Witcher, no discussion. Resolution was Approved Unanimously.

Old Business:

- **Update of District Bylaws**
 - Board will meet after first of year

New Business:

Chief's Review: Input received

Vote on New Board Member:

- Jeff Carnahan and Anna Sanders, spoke about themselves.
- Board voted and Jeff Carnahan was elected
- Jeff Carnahan was appointed; Oath of office was administered.

Resolution calling for 2022 District Election DEO: Steve Witcher made a motion to approve Paul Jackson as DEO, 2nd by Randy Bruggink, no discussion. Resolution was Approved Unanimously

- Designated Election Official is Paul Jackson – 4Mile Fire Fighter
- Deputy Designated Election Official is Crystal Schott – Paralegal
- Document needs correction

Future Brigade Events: none at this time

Chief's Report:

Captain Benavidez Report:

- Call Report – total calls 15, medical
 - Fire:
 - Rescue & Emergency Medical Services: 15
 - Service Calls:
 - Good Intent (burn permits, etc.):

Captain Sanders –

- Fuel moisture samples working out the kinks and getting info moved up the chain

Chief Bittman: purchased a program for SOG development, Chief Teague is revamping them

Captain Bruggink Report:

- All apparatus is being checked thoroughly each month.
- Radios are down, due to recent power outages. Chief Teague and Benavidez have been working through issues
- Sold Tender 88, went to Dept in Eastern Co.
- Our search for replacement water tender will continue
- Goal is to get us in next ISO bracket with water at Station 2. This will help Four Mile residents in CCME when they are having to fight to get policies renewed
- CPR class completed
- Jeff Adams has completed EMT refresher. He has code and test time for national registry
- Hope to train 4 or 5's others by spring 2022 for EMT
- WE are one of the driest areas in Colorado
- Engine 32 is still in transmission shop
- Chief Teague has purchased rapid covid tests
- Received new fire hose ordered in summer and new hand lines for Engine 31 are in
- New members have been responding to calls during last month
- Ordered two new hot stick detectors one for Anthony's squad and one on Engine 32
- CORE will suspend repairs at 10 pm tonight. Hopefully our district tomorrow.

Public Comment

- **Julie Noah**
 1. Would like a breakdown of payroll and benefits by employee, and
 2. Clarification of Donations vs Fund Raising –
 - a. Fund Raising is an actual event to raise money
 - b. Donations are NOT events to raise money

Chief Teague will bet breakdown to Julie
- **Chris Walters**
 1. Lindy mentioned a bylaw revision. What changes are we anticipating, and will there be any public input? I received a new template from the attorney, we will work from that. One example is our bylaws state we hold our Board Meetings on the third Thursday of each month. Need to do some minor housekeeping.

Meeting Adjourned at: 19:45