

## Four Mile Fire Protection District Board Meeting

Date: 08/18/2021

Board Member attendees: **(P)** Lindy Luksch, President; **(A)** Steve Witcher, Treasure; **(P)** Jason Feagin, Secretary; **(P)** Ken Bay, Director; **(P)** Randy Bruggink, Director

Non- voting Board member: **(P)** Jay Teague, Chief; **(P)** Tori Capaci, Bookkeeper  
(P-Present, A- Absent)

**Call to Order:** The meeting was called to order at **19:00** by, Lindy Luksch, President.

### Previous Minutes:

- The previous minutes from were approved without corrections. There was no discussion. Randy Bruggink made a motion to Approve, 2<sup>nd</sup> by Ken Bay. There was no discussion. Minutes Approved unanimously.

### Treasurer's Report:

- July Revenue:
  - Total Tax Revenue \$7,460.60
  - Specific Ownership Tax \$2,233.77
- July Donations:
  - Total Donations \$379.99
  - YTD Donations \$13,010.59
  - Under YTD Budget \$9,189.41
  - 2020 Donation Budget \$22,200.00
- July Expenses:
  - Total Expenses \$20,306.37
  - Total YTD Expenses \$192,489.83
  - Total YTD Budget Expenses \$474,293.88
  - Annual Contingency Fund \$140,000.00
- July Income:
  - Total Income was \$49,047.71
  - YTD Income \$303,501.17
  - YTD Tax Revenue \$234,229.70
  - 2020 Tax Revenue Budget \$246,167.00
  - Annual Budget for a loss of \$192,326.88
- July Interest Earned:
  - Colorado Trust Interest Earned \$4.06
  - Bank of the San Juan's 0.00
- Current Bank Balances:
  - Total \$246,731.83

- Total Assets, Liabilities and Equity:
  - Totals Assets \$899,573.85
  - Total Liabilities \$245,408.83
  - Total Equity \$654,165.02
- Randy Bruggink made a motion to approve the July Financials, 2<sup>nd</sup> by Ken Bay, no further discussion. July Financials Approved Unanimously.

### **Old Business:**

- **July 3<sup>rd</sup> BBQ**
  - Update on July 3<sup>rd</sup> BBQ:
    - Brought in \$42,106.00

### **New Business:**

#### **Mill Levy Discussion:**

- Exhibit A handed out for review and discussion – See attached
- Board reviewed Mill Levy documentation and voted to adopt the resolution.
  - Motion to Approve by Randy Bruggink, 2<sup>nd</sup> by Ken Bay. No further discussion, Approved Unanimously.

#### **Radio Install and Approval:**

- County is providing new 800mhz radios, not covering the install.
- Talked to Red Dog Radios they can do the installs.
  - \$4,016.15 to install take 2 to 3 days
  - Lindy Luksch made a motion to approve the install, 2<sup>nd</sup> by Randy Bruggink, no further discussion, Approve Unanimously.

#### **Lot Line Vacation Approval:**

- Property in CCME owners own two lots and want to vacate the lot line. Required approval as they want the combined property to fall under Four Mile.
  - Chief has already approved, Needs approval from board
  - Randy Bruggink made a motion to allow the property to fall under Four Mile Fire Protection District, 2<sup>nd</sup> by Ken Bay. No further discussion, Approved Unanimously.

#### **Chief's Report:**

- New AEMT – Jeff Adams was a certified Paramedic. Taking refresher course and will be an AEMT.
- ICS 300 Class coming up, sending Paul, John, and Jim.
- Auto extraction training went well!
- Utilized the new landing area recently. It is working very well, and we have moved the windsock over too.
- Assisted on a Construction zone fatality.
- Had a bleed out patient a few weeks ago, came in with family to thank department.
- Anthony covered call volume.
  - In 2019 we had 120 calls, so far this year we are over 400.
  - Hope to work on getting the ISO decreased. Will help with residents trying to get and keep homeowners' insurance.

- Attended the Teller County Wildfire Symposium today. Great turnout!
- Asked by Cripple Creek to send a couple of crews over for the Biker Rally.
- OEM and Deputy OEM will both be out in September. Chief has been asked to fill in while they are gone.
- Fleet Improvement Plan:
  - DOLA Fund to get new Apparatus
  - Sell T31 and R31
  - Get a new water tender and a combo Rescue/Ambulance vehicle.
  - Board Approve selling T31 and R31
    - Lindy Luksch made a motion to approve, 2<sup>nd</sup> by Randy Bruggink, no further discussion, Approved unanimously.
- Safety Class coming up
  - Wildland Conference, Safety Officer Course September 11<sup>th</sup> and 12<sup>th</sup>.

#### **Captain Pitts Report:**

- T31 still overheating
- R31 Electrical issues
- All other Apparatus up and running

#### **Captain Bruggink Report:**

- All apparatus are checked and good.

#### **Captain Benavidez Report:**

- Call Report
  - Fire: 2
  - Rescue & Emergency Medical Services: 25
  - Service Calls: 2
  - Good Intent (burn permits, etc.): 26
    - 13 Burn Permits
- Met with rep for structure gear, waiting for quote.
- EMS Supplies were ordered, and we are good on our stock levels.
- Centura EMT Class working to get classes scheduled.

#### **Fire Brigade Updates:**

- 2021 Events:
  - Craft Fair May 22: Gross income \$2,900.00 – Net Income \$2,488.00.
  - July 3<sup>rd</sup> BBQ: Gross income \$46,895.95 – Net income \$41075.00.
  - Garage Sale: Sept 4<sup>th</sup> & 5<sup>th</sup>.
  - Trunk or Treat: October 30<sup>th</sup>.
  - Tree Lighting Station 1: Proposed Dec 3<sup>rd</sup>.
  - Jingle & Mingle: December 4: Held at CCME Clubhouse – Potluck, Fire will provide the Ham and Turkey.
  - Tr-Fire Toy Drive: November through December (TBD).
  - Chief's Cookies: Proposed December 15<sup>th</sup>.
- 2022 Proposed Events:
  - Triple "C" Fundraiser: Cars, Chili Cook-Off, and Craft Fair May 21<sup>st</sup>.
  - BBQ Fundraiser: July 2<sup>nd</sup>.

- Trunk or Treat: October 29<sup>th</sup>.
- Tree Lighting at Station 1: December 2<sup>nd</sup>.
- Jingle & Mingle: December 3<sup>rd</sup>.
- Tri-Fire Toy Drive: November through December (TBD)
- Chief's Cookies: December 14<sup>th</sup>.
- Public Comment: Have we ever considered adding the Roads and Bridges crew to the Chief's Cookies? Was noted that we will look at adding them this year.
- Lindy brought up creating a new procedure for counting and handling cash/Checks at events.
  - Checks and cash are placed in the safe, then 2 trusted individuals that are picked by the department double count and verify all cash and checks received. Once verified the funds will be turned over to the accountant and re-verified then deposited.
  - Lindy Luksch made a motion to Approve, 2<sup>nd</sup> by Randy Bruggink. No further discussion, Approved Unanimously.
- John Capaci discussed the upcoming Garage Sale:
  - Volunteers meeting Wed August 25<sup>th</sup> 7pm at station 1.
  - Having 3 intake events
  - Set-up Friday
  - Need Help if anyone is available!

**Board Updates:**

- Jason Feagin notified the board he will be out of town for the October Fire Board Meeting.

**Correspondence:**

- None

**Public Comment:**

- Asked if there were resources for the department to deal with stress, depression, etc.
  - CISM is available we have a great network at our disposal!

**Meeting Adjourned at: 19:43**



**EXHIBIT A TO ELECTION RESOLUTION**

SHALL FOUR MILE FIRE PROTECTION DISTRICT TAXES BE INCREASED \$185,000 ANNUALLY, OR BY SUCH AMOUNT AS MAY BE RAISED BY THE IMPOSITION OF AN ADDITIONAL MILL LEVY RATE OF UP TO 4.7 MILLS, THE REVENUE THEREFROM TO PAY FOR THE DISTRICT'S GENERAL OPERATIONS, INCLUDING FIRE PROTECTION, EMERGENCY MEDICAL AND RESCUE SERVICES, AND FOR CAPITAL EXPENSES, SUBJECT TO ADJUSTMENT ANNUALLY TO OFFSET REVENUE LOSSES FROM REFUNDS, ABATEMENTS AND CHANGES IN LAW REGARDING, OR THE METHODS OF CALCULATING, THE RATIO OF VALUATION FOR ASSESSMENT; AND SHALL FOUR MILE FIRE PROTECTION DISTRICT BE AUTHORIZED TO COLLECT, RETAIN AND SPEND THE PROCEEDS OF SUCH TOTAL MILL LEVY RATE AS A VOTER-APPROVED REVENUE CHANGE, OFFSET AND EXCEPTION TO THE LIMITS WHICH WOULD OTHERWISE APPLY UNDER TABOR (ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION) OR ANY OTHER LAW AND AS A PERMANENT WAIVER OF THE 5.5% LIMITATION UNDER SECTION 29-1-301, C.R.S.?