

Four Mile Fire Protection District
Board Meeting

Date: 11/17/2021

Board Member attendees: **(P)** Lindy Luksch, President; **(P)** Steve Witcher, Treasure; **(P)** Ken Bay, Director; **(P)** Randy Bruggink, Director

Non- voting Board member: **(P)** Jay Teague, Chief; **(P)** Tori Capaci, Bookkeeper
(P)-Present, **A**- Absent)

Call to Order: The meeting called to order at **19:00** by, Lindy Luksch, President.

Previous Minutes:

The previous minutes were approved without corrections. No discussion. Steve Witcher made motion to Approve, 2nd by Randy Bruggink. Minutes Approved.

Treasurer's Report:

- October Tax Revenue: \$3,062.88
- Total Tax Revenue \$244,886.68
- Specific Ownership YTD Tax Revenue \$21,336.68
- YTD Tax Revenue \$244,886.68
- October Donations:
- Total October Donations \$ 889.48
- YTD Donations \$ 14,530.12
- 2021 Donation Budget \$ 22,200.00
- October Fundraising:
- Total Fundraising \$0.00
- Total YTD Fundraising \$ 77,082.37
- October Expenses:
- Total Expenses \$ 21,391.54
- Total YTD Expenses \$271,261.92
- Total YTD Budge Expenses \$ 474,293.88
- October Income:
- Total Income was a loss of \$ 17,387.50
- YTD Net Income \$ 57,846.79
- YTD Tax Revenue \$ 244,886.68
- October Interest Earned:
- Colorado Trust Interest Earned \$ 2.04
- YTD Colorado Trust Interest \$ 47.58
- Current Bank Balances:
- Total \$ 190,570.79
- Total Assets, Liabilities and Equity:
- Totals Assets \$ 838,645.24
- Total Liabilities \$ 237,644.77
- Total Equity \$ 601,000.00

- Randy Bruggink made motion to approve the November Financials, 2nd by Ken Bay, no further discussion. November Financials approved unanimously.
- Steve Witcher thanked everyone in the community for voting for the mill levy increase. Two thirds for the increase and one third against.
Steve Witcher presented the 2022 Budget. Budget reflected mill levy increase to 10.65% with the passing of the ballot issue. This does not include cost for inflation. When we compare costs from last year to this year, that is in the projection. Motion to approve by Randy Bruggink, second by Ken Bay. No discussion. Proposed Budget as presented approved unanimously.
- Steve Witcher proposed increasing Tori Capaci's salary from \$600.00 to \$700.00 per month beginning January 1, 2022. Motion to approve by Steve Witcher, second Randy Bruggink, approved unanimously.
- Steve Witcher read the 2022 Budget Resolution and moved for the resolution to be adopted. Randy seconded the motion and motion carried unanimously.

Old Business:

- None presented

New Business:

- Jason Feagin, Secretary resigned due to work increase.
- Two individuals were interested in an appointment to the Board. Selected Joe Morgan. Steve Witcher made a motion to appoint Joe Morgan to the Board, second by Randy Bruggink. No discussion. Appointment approved unanimously.
- Joe Morgan was sworn in as a Board member.
- Future Brigade events – Diana Morgan
 - Tri-Fire Toy Drive (Four Mile, Lake George Fire and Florissant Fire) Began Nov 1 and ends Dec 8, Diana has already collected \$655.00 for donations and 4 trash bags of toys.
 - Walmart date to collect toys and donations Fri 11/26, Sat 11/27 and Sun 11/28 Hours 8 to noon. Diana will let us know which day to be at Walmart.
 - Toy wrap date December 11 Station 1, presents can be delivered to home, pick up at station or pick up at school.
 - Tree decorating at Station 1, Wednesday Dec 1.
 - December 3, 6 PM Tree Lighting at Station 1, hot chocolate, cookies, fires in burn barrels
 - December 4, Jingle and Mingle, CCME at 5pm. Santa will come. Fire Dept. will provide turkey and ham everyone attending is asked to bring a side dish. We will have toy donation barrel at this event. Brigade and Fire Dept only.
 - December 10, 9 to noon wrap toys at Station 1.
 - December 13, begin receiving Cookies for Chief's Cookie drive, and Tuesday December 14, wrap and deliver cookies to sister fire depts, sheriff, Teller County dispatch and EMS units.
 - Last year every family received \$25 gift card from City Market, each child received toys, coat a pair of shoes, a fleece blanket and stuffed animal.
 - Each senior received a fleece blanket, \$25.00 gift card from City Market and cookies.
- **Chief's Report:**
 - **Chief Benavidez -**
 - a. Call Volume: - 39 calls
Fires: 7, have asked for mutual aid for 2 and have been asked to assist 4 times

Rescue & EMS: 23, most were transports
Hazardous (No Fire): 0
Service Call: 3
Good Intent: 6
False Alarm: 0

- **Captain Zittlosen** – EMS
- **Chief Bittman** – Training, Recruiting and Safety
 - a. Training – Has created a task book incorporating driver, training, and fire fighter tasks. This book includes OSHA, NFPA and Insurance requirements. Volunteers are already working on these books. These books will not only improve competence but increases confidence in our volunteers.
- **Captain Sanders** – Returned from Wildland training with Chief Benavidez and Captain McKee
- **Captain McKee** - Fire
- **Captain Bruggink** – Fleet
 - a. Brush 31, battery issue
 - b. Rescue 31, battery issue, solved electrical issues
 - c. Engine 32, out of service

- Chief is working with the County for next spring training and hopefully several officers will be able to attend FDIV International, in Indianapolis
- A company will be out to rotate tires on 2 of our biggest trucks, Engine 31 and Brush 32.
- Working on three Grants:
 - Air Paks Grant
 - Finishing up EMS Grant
 - Safer Grant – working with County will fund several more paid positions for us, for 2 years
- County Project – funding for positions from county assessment
- Invoice for Motorola Radios is in, approved last Board meeting
- Fire Camera System all approvals complete; system will be installed next Saturday. Mounted on tower on Mt. Pisgah
- Received low offer on Tender 31
- OEM bought our crews dinner last week as a reward for the two fires off Gold Camp. He was very impressed with resources and our performance cutting line on hills
- Taking delivery of 15 Tate 800 portable radios that the County has funded. Goal is to be fully up and running by end of next week.
- Hosted Teller Team Meeting working on developing objectives and procedures for a communications exercise to be held in January 2022.
- Had a meeting today with Battalion Chief Wasalewski, she is helping us with:
 - VFA grant for equipment and,
 - helping create a proposal for BLM and Fed MOU/Mutual Aid agreement with Teller County. Fremont County was able to get a new mutual aid agreement with BLM.
- Battalion Chief Wasalewski is pushing a state burner training for Special Districts. Basically, this will enable our volunteers to get special training to cover us when citizen is doing a slash burn

and has asked us to provide a fire truck during the burn. Will be presented at Chiefs Council tomorrow.

- Fire Hose order, looking at December.
- Unable to get a timeline for delivery of Bunker gear.

Public Comment:

- Chris Walters asked if any Board positions will be available for May 2022 election. Yes, two positions currently held by Steve Witcher and Randy Bruggink.
- Anna Sanders asked if individual serving on the Board had to live in Teller County and in Four Mile Service District to serve on the Board. This is what is in the District By laws, if this is true then Joe Morgan is not eligible.
- Received email from attorney stating regulations. Please forward attorney's email to Anna Sanders.
- Dee Hayes asked if we have heard anything regarding disbursement of funds from FMES? No, we have not. Anna Sanders responded, they are working with their attorney to wrap things up and make sure all their obligations are taken care of. They must wait a certain period of time and they are working through these issues.
- Motion to adjourn by Randy Bruggink, second by Ken Bay. No discussion.

Meeting Adjourned at: 19:42